Title	**Trinity Parent Council**		
Subject	**Minutes of Meeting**	Meeting Date	**Thursday 5 October 2023**
Location	Trinity High School/ Teams Conference Call		
Present	Head Teacher: Mrs A Craig Parent Council Members: D. Brennan, S. McPhee, A. Weir, M. McKernan, G. Greechan, M. McArdle. Invited Guests: M. Tinney, A. Lennon, C. McArdle.		
Apologies	M. McBrearty, G. Kennedy,		

Ref	ITEM	ACTION
1.0	Apologies	
1.1	M. McBrearty, G. Kennedy.	
2.0	Previous Minutes and Matters Arising	
2.1	Previous minutes adopted as read. Proposed: A. Weir Seconded: M. Tinney M. Tinney was welcomed as member of the Parent Council. Appointment to be advertised on school website.	
3.0	Learning, Teaching and Assessment	
3.1	C. McArdle provided a detailed overview of Learning, Teaching and Assessment developments at Trinity High School. Our improvements in learning and teaching are underpinned by academic research. The first full staff collegiate meeting of this session took place on Monday 4th September. Alison Drever from the West Partnership delivered a session on the effective user of policy and research. Every Departmental Meeting will have a monthly challenge question from How good is our school? (4th edition) with a focus on Learning and Teaching. As part of our Quality Assurance process classroom observations will have a focus on Learning Intentions and Success Criteria. Our classroom observation framework ensures positive feedback and consistency in observer approach. Discussion took place regarding the opportunity for Parent Council members to observe classes at a future date.	

	Trinity High School, Cathkin High School and Stonelaw High School are also working as part of a collaborative group to ensure a consistent approach to BGE moderation. All programmes of work will have opportunities for pupil voice that influences learning and teaching across the school and this may include Success Criteria. The introduction of a Career Long Professional Learning (CLPL) Programme using both in house and external providers. Staff feedback will be used to plan for collegiate meeting 2 and 3 and appropriate CLPL opportunities.	
4.0	Election of Chair, Vice Chair, Treasurer and Secretary	
4.1	D Brennan emailed all members regarding notes of interest for the positions of Chair, Vice Chair, Secretary and Treasurer. No further notes of interest expressed. As such, the following post holders have now been confirmed. Chair- S. McPhee Vice Chair- G. Kennedy Secretary- D. Brennan Treasurer- M. McArdle.	
5.0	Inclusion and Equalities	
5.1	A. Craig explained that a recent National Thematic Inspection highlighted inconsistences in the recording of incidents of bullying through the Bullying and Equalities Module in Click &Go. Discussion took place regarding the definition of bullying. It was noted that it can be challenging to agree which behaviours should be considered as bullying. It was agreed that Principal Teachers of Pupil Support will work together to develop a shared definition of bullying and that this will be discussed at a future Parent Council meeting. A. Craig noted that it is important that as a school we work in partnership with parents, learners and staff to agree a shared definition of bullying within our school community.	
6.0	Head Teachers Report	
6.1		
7.0	Parish Input	
7.1	Trinity High School students will lead the Rosery at Carfin Grotto on the 12th October at 8.00pm.	

8.0	Treasurer's Report & PTA Activities	
8.1	The Christmas Fayre will take place on Thursday 7th December from 18.30-20.30pm. S. McPhee will create and email a leaflet advertising the event. Parent Portal will be used to advertise the event and to make a request for donations. A. Weir and M. McArdle to approach external stall holders and E. Kilgour will arrange internal stall holders. Stalls will cost £20 each. It was agreed that the PTA will meet 30 minutes before the next Parent Council meeting at 18.30pm on 2nd November.	S. McPhee
9.0	Correspondence in the Period	
9.1	Parent Council Membership Form shared and completed by post holders. D. Brennan to return the completed sheet to South Lanarkshire Council.	D. Brennan
10.0	Any Other Business (AOB)	
10.1	M. Tinney volunteered to help the school with supervision at Scottish Schools Athletics. D. Brennan to pass M. Tinney's details to Mr. O'Donnell.	D. Brennan
11.0	Date & time of next meeting: 2nd November 2023 at 7pm	