Title	**Trinity Parent Council**		
Subject	**Minutes of Meeting**	Meeting Date	**Thursday 7 September 2023**
Location	Trinity High School/ Teams Conference Call		
Present	Head Teacher: Mrs A Craig Parent Council Members: D. Brennan, S. McPhee, A. Weir, M. McKernan, M. McArdle. Invited Guests: A. Simpson, Mairi Tinney.		
Apologies	M. McBrearty, G. Kennedy, G. Greechan.		

Ref	ITEM	ACTION
1.0	Apologies	
1.1	M. McBrearty, G. Kennedy, G. Greechan.	
2.0	Previous Minutes and Matters Arising	
2.1	Previous minutes adopted as read. Proposed: A. Weir Seconded: S. McPhee Discussion took place regarding the decreasing number of Parent Council members. S. McPhee to create and forward a letter to A. Craig inviting parents and carers to register an interest in getting involved with the Parent Council and/ or the Parent Teachers Association. A. Craig will arrange for this letter to be shared through the new Parent Portal service.	S. McPhee
3.0	Cost of the School Day Position Statement	
3.1	A. Simpson thanked Parent Council members for their support and participation in COSD and Participatory Budget activities last year. A. Simpson distributed a draft COSD Position Statement for perusal and requested parental feedback. The one-page COSD Position Statement will be accessible on the school website once all stakeholders have been consulted. The COSD Position Statement outlines the various supports in school and locally available to pupils and families, and will also have a section on how members of the school community can contribute. For example, by donating old past papers to the school for reuse.	

	The increasing cost of transport to support pupils to attend out of school events and activities was discussed. S. McPhee will create a letter to be shared with all parents and carers outlining the opportunity for local businesses (hopefully parents and/or carers of children at the school) to get involved in some sponsorship packages. All Parent Council members happy for COSD Position Statement to be published. A. Simpson also noted that a Participatory Budgeting Stakeholders' Meeting will take place on Tuesday 19th September at 11.40am-1pm. A. Simpson requested that parent/family representatives attend to allow us to hear their input on how we can best spend part of the school budget to make our school a fairer place for all. A. Simpson will email all members to formally invite members to this event.	S. McPhee A. Simpson
4.0	Election of Chair, Vice Chair, Treasurer and Secretary	
4.1	D Brennan to email all members regarding notes of interest for the positions of Chair, Vice Chair, Secretary and Treasurer. Those currently fulfilling these positions are: Chair- S. McPhee Vice Chair- G. Kennedy Secretary- D. Brennan Treasurer- M. McArdle. If no further notes of interest are raised then those currently fulfilling these positions will remain in post for the remainder of the academic year.	D. Brennan
5.0	Inclusion and Equalities	
5.1	A. Craig distributed a copy of the new Inclusion and Equalities Guidance Document. Staff consultation complete. A. Craig thanked M. Marks (PT Religious Education) for her work in supporting the development of this document. Parent Council Members asked to peruse this document which will be discussed at out next meeting before the document is published.	
6.0	Head Teachers Report	
6.1	Current Roll: S1 – 224, Total Roll 1229. Staffing update: We welcome back Mrs McArdle from her secondment to the West Partnership.	

	Appointments: Permanent: Mrs Fraser English, Mr Naillen Computing, Miss McCartney Home Economics, Mr Lyons 0.2 Pupil Support, Mrs Campbell 0.2 Pupil Support, Mr Brennan 0.6 Pupil support this will become a 1fte. Temporary: Mr Nellaney to Acting DHT Meeting Learners Needs, Mrs Simpson to Acting DHT Equity, Mrs Swann to Acting DHT 0.2 Faculty Head of Performing Arts, Acting Principal Teacher of Equity Posts – Miss McCleery, Miss McCabe, Mr McSheehy Standards & Quality and Improvement Plan A sway has been uploaded to the school website detailing our achievements for session 2022/23 and detailing our next steps. Pastoral Matters: P7/ S1 Transitions Mass. Delighted to celebrate this lovely mass with Father Paul and Father Stephen Reilly of St. Anthony's and St. Marks Father Stephen has requested to be assistant Chaplain to Father Paul at Trinity High School. Staff and Caritas Students attended the Vocations Mass at Motherwell Cathedral celebrated by Bishop Toal S5/6 We said farewell to our S6 at the Prom on a beautiful evening had by all at Celtic Park. Families came into school to have photographs taken before being waved off on the buses. Successes Lisa Solas and Cian Tierney won 2nd place and a runners up prize respectively at the recent National Young Scots Writer of the Year. Vegetable Garden and sale at Blantyre allotments saw our young people raise £154 to be put back into the garden and achieve their Royal Horticultural Award Level 2. Summer Transition Programme very well attended again this year with very positive feedback form those involved stating on how they felt more confident coming to high school. Senior Phase Awards Ceremony: The Parent Council are cordially invited to attend on Tuesday 19th September at 7.00pm	

7.0	Parish Input	
7.1	M. McKernan offered support to Caritas pupils regarding introduction to parish groups as well as help doing litergies. A. Craig to let M. Marks know to contact M. McKenan if support is required.	A. Craig.
8.0	Treasurer's Report & PTA Activities	
8.1	PTA to be invited to next meeting to discuss the Christmas Fayre.	
9.0	Correspondence in the Period	
9.1	Carole Mackenzie is the new Executive Director of Education Parent Council Insurance: SLC would like to make you aware that the council has taken out insurance to cover all meetings/ activities there is no need to buy separate insurance	
10.0	Any Other Business (AOB)	
10.1	Yvonne Jackson confirmed by email that the Parent Councils Community Grant Application was successful. The sum awarded was £600. Yvonne Jackson also noted her intention to stand down from Parent Council duties. All member thanked Yvonne for her support and commitment to the Parent Council over the years. A. Craig to send flowers and card.	A. Craig
11.0	Date & time of next meeting: 5th October 2023 at 7pm	