Title	**Trinity Parent Council**		
Subject	**Minutes of Meeting**	Meeting Date	**Thursday 13 June 2024**
Location	Trinity High School/ Teams Conference Call		
Present	Head Teacher: Mrs A Craig Parent Council Members: D. Brennan, S. McPhee, M. McArdle, M. Monaghan, A. Weir, M. McKernan.		
Apologies	M. McBrearty, G. Greechan, G. Kennedy, A. Lennon.		

Ref	ITEM	ACTION
1.0	Apologies	
1.1	M. McBrearty, G. Greechan, G. Kennedy, A. Lennon.	
2.0	Previous Minutes and Matters Arising	
2.1	Previous minutes adopted as read. Proposed: M. McArdle Seconded: M. Monaghan	
3.0	School Improvement Plan Update	
3.1	Mrs Craig confirmed that she is in the process of completing the Standards and Quality Report (2023-2024). This report will highlight our strengths throughout session 2023-24 and identifies our key areas for development. This report will focus on the four key areas for improvement this year: 1. Learning, Teaching and Assessment. 2. Our Curriculum 3. Health and Well-Being 4.Develop and a Catholic Community of Faith and Learning As well as the four areas noted above, the attainment of boys has been targeted as an area for development and John McKay, Head Teacher of Uddingston Grammar is Trinity's 'Critical Friend'. The role of the 'Critical Friend' is to support, challenge and increase self-evaluation and reflection within all levels of the school. The school is also working with Glasgow University who are supporting the school by providing research materials on attainment of boys.	

	Mrs Craig confirmed that School Improvement Plan (2024-2025) has to be submitted to SLC by the end of August.	
4.0	School Transport Update	
4.1	Mrs Craig confirmed that a message was sent via Parent Portal explaining that the council has produced their outcome report following the statutory consultation on the proposal to: alter the qualifying distance for free secondary school mainstream transport to those living over 3 miles from their catchment secondary school. (Current entitlement is more than 2 miles). The next step is that the consultation outcome report will be submitted to the council's Executive Committee for decision on 26 June 2024.	
5.0	Annual Update	
5.1	S. McPhee provided a detailed overview of the Annual Report to all members at this evening's meeting. Highlights of year discussed. S. McPhee noted that the update reflects some of great work that took place over the past academic year. S. McPhee thanked all Trinity Staff for their hard work and support throughout academic session 2023/24. S. McPhee will email a copy of report to all members. A. Craig thanked the Parent Council for their time, contributions and support over the past academic year and throughout her time as Head Teacher.	
6.0	Parish Input	
6.1	Mrs Craig's Retiral Mass will take place on Thursday, 20th June 2024 at 6.30pm. This Mass will formally mark and celebrate Mrs Craig's commitment and care over the years, and to wish her well on the next chapter of her journey.	
7.0	Treasurer's Report & PTA Activities	
7.1	Current balance from PTA activities £1285.86 £600 cheque from Parent Council Grant Fund passed to A. Craig. Remaining balance £655.86.	
8.0	Correspondence in the Period	
8.1	None.	
9.0	Any Other Business (AOB)	

9.1	S. McPhee and Parent Council members formally thanked Mrs Craig for her contribution and commitment to our school community over the past 32 years, and again thanked her for her guidance and leadership as she retires from the post of Head Teacher of Trinity High School.	
10.0	Date & time of next meeting: 5th September 2024 at 7pm	